

**EXAMPLE PLAN - Forward Plan 1 February 2022 onwards
FOR THE PERIOD 1 MARCH 2022 TO 30 JUNE 2022**

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Youth Engagement and Progression 2 Programme - Works Better 15 to 25</p> <p>The Council has been awarded a contract from the European Social Fund to deliver the Youth Engagement and Progression 2 as part of a partnership with Leeds and Bradford Local Authorities and C + K Careers. For the purposed of this agreement Leeds City Council are acting as lead authority .</p> <p>The programme will be branded as Employment Hub in Leeds and Bradford and Works Better 1525 in Kirklees.</p> <p>The project will provide additional support for unemployed young people aged 15 to 25. It will provide tailored support, focussing on improving self-</p>	<p>Strategic Director for Growth and Regeneration, Head of Employment & Skills</p>	<p>26 Nov 2021</p>		<p>Open</p>		<p>Portfolio Holder for Regeneration <i>Gillian Wallace, Head of Employment & Skills</i> <i>gillian.wallace@kirklees.gov.uk</i></p>

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<p>confidence and self-worth so that they are empowered to take an active role in making decisions about their own choices. We will provide them with opportunities to achieve by offering stimulating, informal, atypical curriculum inputs in a non –academic context including occupational tasters to support career exploration, team building and short course vocational tasters.</p> <p>The project will target marginalised individuals and the unemployed. Acting as a bridge from Not in employment, education and training (NEET) we will support individuals to address complex barriers to return to or remain in education, employment or training (EET). Helping young people transition from NEET to EET.</p> <p>The project will build on the success of Employment</p>						

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<p>Hub and YEP projects due to finish on 31st December 2021</p> <p>It seeks to support 1000 residents the value of the funding agreement is £616,000 of which £305,000 can be deemed as grant.</p>						
<p>A629 Wakefield Road Sustainable Travel Corridor Funding Agreement The A629 Wakefield Road Sustainable Travel Corridor is a proposed transport scheme which is to be jointly funded by the West Yorkshire Combined Authority (WYCA) under two programmes; the West Yorkshire plus Transport Fund (WY+TF), as Phase 2 of the Corridor Improvement Programme (CIP), and the Transforming Cities Fund (TCF).</p> <p>A Strategic Outline Business Case for the scheme was approved by the Combined Authority on 4 September 2020. Subject to its approval,</p>	<p>Service Director for Finance, Service Director - Legal, Governance & Commissioning, Strategic Director for Economy and Infrastructure</p>	<p>14 Apr 2021</p>	<p>This decision is required to accept funding from the Combined Authority, consultation is not required.</p>		<p>Kirklees Transforming Cities Fund Programme</p>	<p><i>Keith Bloomfield, Operations Manager WYTF</i> <i>keith.bloomfield@kirklees.gov.uk</i></p>

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<p>authorisation is sought to accept project development costs of £600,000. The additional funding will be used to develop preliminary design options and submit to the Combined Authority an outline business case for the scheme.</p>						
<p>Community Investment Fund (Do Something Now) <u>Community Plus – Community Invest Fund</u></p> <p>The ‘Community Plus – Community Invest Fund’ was approved by cabinet in October 2018; designed to be a healthy conversation with community providers about the identified need for a service / support and their offer as a community-based provider.</p> <p>Based on the learning from the first implementation phase of the Community investment Fund we would like to propose changes to the scheme in terms of allocation sizes and how allocations are made.</p>	Cabinet	Not before 1st Jan 2021	<p>Community Plus managers and workers consulted with Third Sector Leaders and groups/individuals who submitted bids.</p> <p>Portfolio holders and key elected members were consulted in original scheme.</p> <p>Portfolio Holders & members to be consulted on proposed changes as a priority.</p>	Open		<p>Portfolio Holder for Health and Social Care <i>Jill Greenfield, Service Director - Customers & Communitiesrships</i> <i>jill.greenfield@kirklees.gov.uk</i></p>

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			<p>Consultation/co nversation were also had with Wellness Service, Public Health and Greater Huddersfield CCG.</p> <p>Consulted with groups and individuals who had submitted bids, Community Plus, Wellness and Public Health services.</p>			
<p>Financial Outturn Report for 2021-22 to include the Revenue, Capital and Housing Revenue Account Outturn Position & Annual Report on Treasury Management To consider and note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions as appropriate based on the finalised financial position.</p>	<p>Cabinet</p>	<p>Not before 1st Jul 2022</p>		<p>Open</p>		<p>Portfolio Holder for Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i></p>

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<p>Corporate Financial Monitoring Report Quarter 3 for 2021-22 To consider the third quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules.</p>	Cabinet	Not before 22nd Feb 2022		Open		Portfolio Holder for Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i>
<p>Council Annual Budget Report 2022-23 and following years; incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles.</p>	Cabinet	Not before 1st Feb 2022		Open		Portfolio Holder for Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i>
<p>Re-procurement of Substance Misuse Service The current Substance Misuse Service is due to end in September 2022. In order to continue the provision, the service needs to be re-procured.</p>	Strategic Director for Corporate Strategy, Commissioning and Public Health	28 Mar 2022	Cllr Musarrat Khan Cllr Carole Pattison Other officers consulted from:	Open	Background information	Councillor Musarrat Khan, Cabinet Member - Health and Social Care <i>Rebecca Gunn</i> <i>rebecca.gunn@kirklees.gov.uk,</i> <i>Mohammed Sidat</i> <i>mohammed.sidat@westyorkshire.pnn.police.uk</i>

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			Legal, Procurement, Adult Social Care, Housing, Public Health, Health Protection, Probation Service, West Yorkshire Police, Kirklees CCG, Learning and Early Support, Office for Health and Disparities (previously Public Health England), Mental Health Commissioners, Communities, Public Protection (licensing), West Yorkshire Fire Service			
Determination of school admission arrangements for 2023/24 This report will present the outcomes of this year's statutory consultation on	Cabinet	22 Feb 2022	There will be a six week statutory consultation with all	Open		Portfolio Holder for Learning, Aspiration and Communities <i>Sharon Oldfield, School Admissions Manager</i> <i>sharon.oldfield@kirklees.gov.uk, Martin Wilby, Head of</i>

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admission arrangements for all Kirklees community and voluntary controlled schools for 2023/24. These admission arrangements must be determined by 28 th February 2022 to comply with the School Admissions Code.			stakeholders.			<i>Education Places and Access & Strategying and Skills martin.wilby@kirklees.gov.uk</i>
WYTF A62 Smart Corridor - Grant Funding Acceptance Accept Grant Funding from: West Yorkshire Combined Authority in the sum of £7.5m and European Regional Development Fund in the sum of £853,000	Strategic Director for Growth and Regeneration	12 Nov 2021	This decision is required to accept funding from the Combined Authority and ERDF, consultation is not required.	Open		Portfolio Holder for Culture and Greener Kirklees, Portfolio Holder for Environment, Portfolio Holder for Regeneration <i>Steven Hanley, Economic Resilience Project Officer steven.hanley@kirklees.gov.uk</i>
Strategic acquisition of a property in relation to the Huddersfield Blueprint To seek Cabinet approval to purchase a property that will support the strategic regeneration of Huddersfield town centre.	Cabinet	Not before 8th Mar 2022		Part exempt <i>Information relating to the financial or business affairs of any person (including the authority holding that information).</i>		Portfolio Holder for Corporate, Portfolio Holder for Housing and Democracy, Portfolio Holder for Regeneration <i>David Martin, Head of Property david.martin@kirklees.gov.uk</i>
Local Economic Recovery Programme The Council has been awarded funding by the West Yorkshire Combined Authority	Strategic Director for Growth and Regeneration	26 Nov 2021	Ongoing engagement with business organisations,	Open		Portfolio Holder for Regeneration <i>Chris Duffill, Head of Business & Economy chris.duffill@kirklees.gov.uk</i>

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<p>to deliver a programme of support for business growth, business start-up, Apprenticeships and other initiatives linked with the Council's approved Economic Recovery Plan. A decision is required to receive and act as accountable body for the WYCA funding and to utilise residual Additional Restrictions Grant as match funding.</p>			<p>West Yorkshire Combined Authority and other key stakeholders.</p>			
<p>COVID-19 Additional Rate Relief Fund and related business rate relief schemes The Government has established the COVID-19 Additional Rate Relief Fund (CARF). This will provide discretionary business rate relief for businesses that have been adversely impacted by the pandemic and are unable to adapt but are ineligible for existing rate relief schemes, including the Extended Retail Discount.</p> <p>A decision is required to establish the eligibility criteria and the level of relief to be awarded through the Kirklees CARF scheme, and also for</p>	<p>Cabinet</p>	<p>8 Mar 2022</p>	<p>Ongoing engagement with business organisations and other key stakeholders.</p>	<p>Open</p>		<p>Councillor Paul Davies, Cabinet Member - Corporate, Councillor Peter McBride, Cabinet Member for Regeneration <i>Chris Duffill, Head of Business & Economy</i> <i>chris.duffill@kirklees.gov.uk</i></p>

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<p>the following rate relief schemes:</p> <ul style="list-style-type: none"> 2022/23 Retail, Hospitality and Leisure Relief Scheme <p>extension of Transitional Relief and Supporting Small Business Relief for small and medium properties.</p>						
<p>Catering Service Baseline Capital Plan - Proposed allocation of funding for the 21/22, 22/23 - 2 - year baseline programmes A 2-year self-investment programme of £200k per annum to support contract renewal business retention.</p>	Cabinet	22 Feb 2022		Open	background information	<p>Councillor Carole Pattison, Cabinet Member for Learning, Aspiration and Communities <i>Spencer King, Commercial and Systems Manager</i> <i>spencer.king@kirklees.gov.uk</i>, <i>Jaime Nalson, Operational Manager - Venues</i> <i>jaimenilson@kirklees.gov.uk</i></p>
<p>Contract Award; Fire Safety improvements to low rise residential blocks district wide This report follows on from the report to December 14th 2021 Cabinet (Compliance Review) and outlines the outcome of a recent competitive tender inviting suppliers to undertake Fire safety improvements to 865 low rise blocks across the District.</p>	Cabinet	5 Apr 2022		<p>Part exempt <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>	background information	<p>Councillor Cathy Scott, Deputy Group Leader and Cabinet Member - Housing and Democracy <i>Asad Bhatti, Head of Asset Management [Neighbourhoods & Housing]</i> <i>asad.bhatti@kirklees.gov.uk</i></p>

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<p>The report details outcome of the tender and subsequent evaluation which results in a recommendation to appoint the preferred bidder.</p>						
<p>Contract Award; Major fire safety remediation works to Harold Wilson Court This report follows on from the report to July 27th 2021 Cabinet (the future of four of the Councils high rise blocks) and outlines the outcome of a recent competitive tender inviting suppliers to undertake major fire remediation work to Harold Wilson Court.</p> <p>The report details outcome of the tender and subsequent evaluation which results in a recommendation to appoint the preferred bidder.</p>	Cabinet	5 Apr 2022		Part exempt <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>	background information	Councillor Cathy Scott, Deputy Group Leader and Cabinet Member - Housing and Democracy <i>Asad Bhatti, Head of Asset Management [Neighbourhoods & Housing]</i> <i>asad.bhatti@kirklees.gov.uk</i>
<p>Draft Kirklees Specialist Accommodation Strategy The Draft Kirklees Specialist Accommodation Strategy 2022 – 2030 forms part of the overall Kirklees Housing Strategy.</p> <p>It sets out the approach that the Council and its partners will take to support residents</p>	Cabinet	8 Mar 2022	The Accommodation Sufficiency group which has cross directorate involvement has been heavily involved in developing the strategy.	Open		Councillor Cathy Scott, Deputy Group Leader and Cabinet Member - Housing and Democracy <i>Chris Porter, Health Development Officer - Commissioning, Public Health and Adult Social Care</i> <i>chris.porter@kirklees.gov.uk</i>

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<p>with a care and or support need in their home, so that they remain as independent as possible.</p>			<p>The Specialist Accommodation Board has been consulted and signed off the strategy.</p> <p>The senior management teams within Adults & Health, Children & Young People and Housing have each received a briefing for their own sign off of the strategy.</p> <p>On 16th March 2021 Cabinet approved the Service Director for Homes and Neighbourhoods carrying out a non-statutory consultation on the proposed draft Specialist Accommodation Strategy</p>			

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			<p>2022-30.</p> <p>A number of amendments in specific group chapters were suggested, these suggestions have been incorporated in the draft strategy.</p> <p>A vertical slice of the health and social care system was involved and included front line workers as well as strategic groups, i.e., health partners, Kirklees Council services, provider groups.</p> <p>Portfolio leads for Health and Social Care, Children and Housing.</p>			

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			<p>Heads of Service in Commissioning and Market Development in Adults and Children's and Housing & Growth Directorates</p> <p>Senior Leadership Teams in Adults & Health, Children & Young People and Housing and Growth.</p> <p>Clinical Commissioning Group (CCG) leads for Commissioning and Continuing Healthcare</p>			
Leeds City Region (LCR) Business Rates Pooled arrangements for 2022/23 To ratify the Council's	Cabinet	8 Mar 2022		Open	Background Papers	Portfolio Holder for Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.</i>

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membership, and arrangements for the operation and governance and of the Leeds City Region (LCR) Business Rates Pool for 2022/23.						<i>uk</i>
Strategic Development of Town Halls 2021 - 2026 This report will outline the strategic case for capital investment in Town Halls, linked to commercial and community activities, and set out project funding themes for approval.	Cabinet	8 Mar 2022	The proposal has been developed by the Venues Service and presented for comments to Portfolio Holders and stakeholder internal services. Subject to Cabinet approval of project themes, a wider public stakeholder group will be formed so that community groups and residents who regularly use town halls, either as	Open		Portfolio Holder for Corporate, Portfolio Holder for Culture and Greener Kirklees <i>Anne-marie Parker, Corporate Business Manager anne-marie.parker@kirklees.gov.uk</i>

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			customers or visitors, can take a key role in developing proposals for our buildings.			
<p>2022/23 - 2023/24 Corporate Landlord Asset Investment Capital Plans - Proposed allocation of capital</p> <p>This report will identify potential projects, for Member approval, to be funded from the 2022/23 – 2023/24 Corporate Landlord Asset Investment, Compliance, Suitability & Sustainability of Huddersfield Town Hall Programme baselines of the Capital Plan. It will seek Officer Delegations to manage the programmes within the two-year budget envelope.</p>	Cabinet	8 Mar 2022	Cabinet Portfolioholder	Open	background information	<p>Councillor Paul Davies, Cabinet Member - Corporate</p> <p><i>David Martin, Head of Property</i> <i>david.martin@kirklees.gov.uk</i></p>
<p>2022/23 Council Capital Plan - Proposed allocation of 2022/23 capital funding from the Directorate for Children's Achieve & Aspire Capital Maintenance baseline section of the Capital Plan.</p> <p>This report will identify potential projects, for Member approval, to be funded from the 2022/23 Achieve & Aspire</p>	Cabinet	5 Apr 2022	Cabinet Portfolioholders	Open	background information	<p>Councillor Paul Davies, Cabinet Member - Corporate</p> <p><i>Emma Griff</i> <i>emma.griff@kirklees.gov.uk</i></p>

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Capital Maintenance section of the Capital Plan to address urgent condition related needs in maintained schools and ask for delegated powers for officers to manage the programme within its budget envelope.						
Kirklees Cross Council Corporate Safeguarding Policy To present the refreshed version of the Cross Council Corporate Safeguarding Policy.	Cabinet	8 Mar 2022	<ul style="list-style-type: none"> ➤ <i>Employee Networks</i> ➤ <i>Trade Unions</i> ➤ <i>Communities Board</i> ➤ <i>Safeguarding Adults Board</i> ➤ <i>Children's Safeguarding Partnership</i> ➤ <i>Health & Wellbeing Board</i> ➤ <i>Overview and Scrutiny Manage</i> 	Open		Councillor Carole Pattison, Cabinet Member for Learning, Aspiration and Communities <i>Alexia Gray, Head of Quality Standards & Safeguarding</i> alexia.gray@kirklees.gov.uk

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			<p style="text-align: center;"><i>ment Committ ee</i></p> <ul style="list-style-type: none"> ➤ <i>Portfolio Lead – Cllr Pattison</i> ➤ <i>Adults and Children 's Portfolio Leads</i> 			